



DOCPOINT SOLUTIONS

INTELLIGENT INFORMATION MANAGEMENT PROVIDER OFFERING BUSINESS TRANSFORMATION AND INTEGRATION SERVICES FOR M365, LEVERAGING BEST IN CLASS SOLUTIONS.

ABOUT DOCPOINT SOLUTIONS, INC.

DocPoint Solutions, Inc. (DocPoint), a Konica Minolta company, specializes in consultation, architecture, planning and design for Microsoft® SharePoint® and its integrated suite of products. DocPoint offers innovative enterprise and cloud content management solutions that place organizations' business processes, challenges and objectives as the primary system design criteria.

In 2008, DocPoint emerged as an affiliate of Quality Associates, Inc. (QAI), a firm with 30 years of expertise in document capture and content management. QAI saw organizations struggling with information—how to input, store, share and manage their data—especially at the enterprise level. DocPoint recognized Microsoft SharePoint as the ideal platform to solve these challenges due to cost, compatibility and consumer familiarity, as well as added functionality from third-party solutions.

DocPoint's understanding of document control, information management and workflows, combined with experience using SharePoint as an Intelligent Information Management (IIM) system, gives us the capability to analyze and understand customer requirements. Today, DocPoint has more than 500 satisfied customers representing nearly every business vertical. In 2016, DocPoint was acquired by Konica Minolta Business Systems to provide strategic SharePoint and cloud content services, consulting, design, integration, delivery and support to a growing IIM practice.

OUR MISSION

Solving Your Unique Business Problems

DocPoint operates on the premise that business goals provide the basis for technology solution design. With the belief that optimal business systems address challenges holistically rather than individually, DocPoint offers a unique needs analysis process that comprehensively addresses business processes and workflows. This yields strategic technology recommendations framed within an organization's budget and timeline.

OUR PHILOSOPHY

Serving as Your Trusted Consultant, Advisor and Integrator

DocPoint brings a unique value proposition to the IIM and cloud content services space; consultation services that put business processes and challenges at the center of customer solution recommendations. Many vendors can implement SharePoint as a server technology, while others can develop technology pieces to solve business problems as they arise. Only DocPoint serves as consultant, advisor and integrator, analyzing operations from the perspective of where an organization is today and where it needs to be tomorrow.

OUR GOAL

Making Your Business a Success

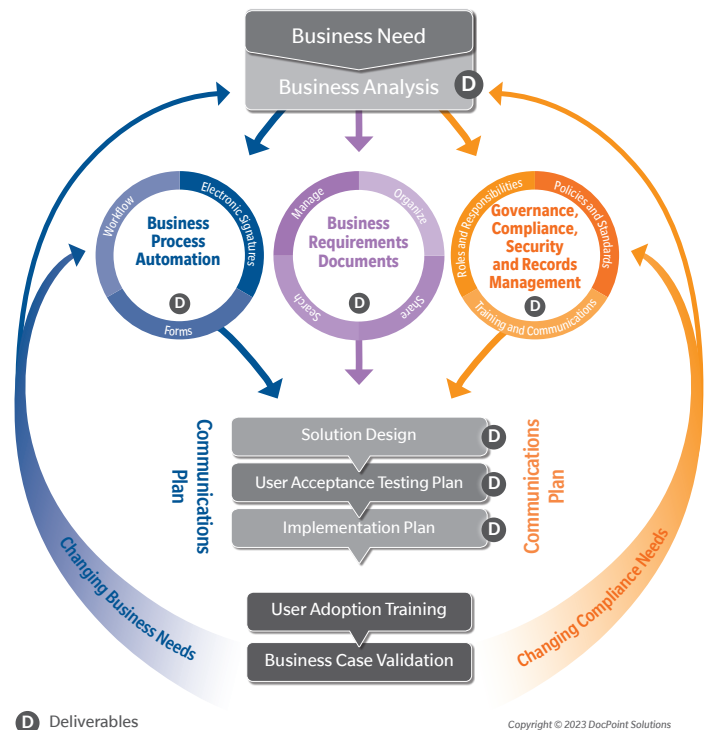
DocPoint's goal is simple: to make clients as successful as possible in achieving their business objectives by more effectively managing, sharing and collaborating on information across the enterprise. DocPoint uniquely recognizes that achieving defined goals is contingent on a solution design that documents business requirements within the framework of the overall business strategy.

OUR METHODOLOGY

Putting Your Business Goals at the Center of Solutions Design

DocPoint employs a proven design methodology founded on the principle that all solutions must be designed to solve a specific business need of a customer. We employ a multi-phased business analysis process that takes into account the current needs and future needs of the customer and then aligns that with the existing technology of the customer along with the cloud content services requirements. The following design strategy helps guide the customer from discovery of the business need through design, implementation, testing, business case validation, deployment and training. This approach includes a drag and drop/agile design philosophy to rapidly respond to changes in business rules and compliance requirements so they can be easily integrated into an existing solution.

Intelligent Information Management Design Strategy



OUR CAPABILITIES

Meeting All Your Content Management Needs

While DocPoint specializes in SharePoint consulting, our corporate capabilities encompass many more aspects of the document and information management space. DocPoint is proficient at capturing, converting, migrating, managing content in cloud environments, and readily supports on-premise, cloud with hybrid deployments. The DocPoint team has also expanded into the realms of Azure Data Factory, Data Lake, Dataverse and Cognitive Search to compliment its suite of professional services offerings.

Assessments and Architecture Planning

2007>2010>2013>2016>2019>M365 OnPrem and Cloud

Content Migrations

Network Drives, Other Content Management Platforms to SharePoint OnPrem and M365

Business Analysis and Process Improvement

Aligning Technology with Business Goals

M-19-21 Compliance

A Fast-approaching Deadline – Planning Conversion Strategies, Migration of Content, Capacity and Retention

Process Automation

Workflow and RPA - Microsoft Power Apps, Forms, Nintex, UIPath, Automation Anywhere

Content Capture and ECM Platform Integration

Document Capture, Automated Ingestion from Watched Folders and Email, PSiCapture, Kofax

Records Management

Implementing Content Types, Retention Policies, Disposition, Auditing, eDiscovery

Platform Integration

Data Lake, Dataverse, Databricks

OUR PEOPLE

Assigning the Best and Brightest

DocPoint's management team comprises seasoned professionals with extensive background in managing and executing complex projects. Each project team member fully understands the Microsoft and SharePoint platform and possesses experience in the specific IIM-related discipline associates with the categories below:

- Business Analyst
- SharePoint Architects (On-prem and M365)
- Microsoft SharePoint Administrator
- Microsoft Developers (Power Platform – forms and process automation)
- Project Managers (PMP)
- Cloud Integration Specialist (SharePoint, Data Lake, Dataverse, Databricks, Power BI)
- Azure Data Factory, Microsoft Cognitive Search
- Quality Control Analysts
- Graphic Artist/Web Designer
- Certified Trainers

In particular, our technology experts, complemented by our vast partner network, know the marketplace and can identify a range of vendor solutions to meet customer requirements and budgets. Through a combination of candidate qualifying and recruiting processes, DocPoint matches team members to specific customer needs and business environments. In assembling each group, synergy is uppermost, assuring that the team accomplishes their goals and consistently exceeds customer expectations.



WHAT OUR CUSTOMERS SAY...

"Nintex is honored to recognize DocPoint Solutions as a winner of the Nintex Partner Award. Every day Nintex Partners, like DocPoint, help our customers achieve process excellence and digital transformation leveraging the Nintex Process Platform."

— ERIC JOHNSON
Chief Executive Officer
Nintex

"From the beginning, DocPoint demonstrated a high level of knowledge and responsiveness. We were most impressed with DocPoint's approach—prior to implementation, the company performed a thorough analysis of our business requirements to understand exactly what we wanted to accomplish. DocPoint has been a great partner for us, not simply a solutions provider, and we are looking forward to working with them on future projects."

— JOHN STONE
Corporate Director of Accounts Payable and Purchasing
NHS Human Services

"The DocPoint staff are true professionals, experts in what they do and capable of problem-solving at the highest level. They listen carefully, provide insightful opinions and deliver fully responsive solutions that meet all our needs."

— CARLA LYNN HALMON
Chief Information Officer
Navy Medicine Professional Development Center

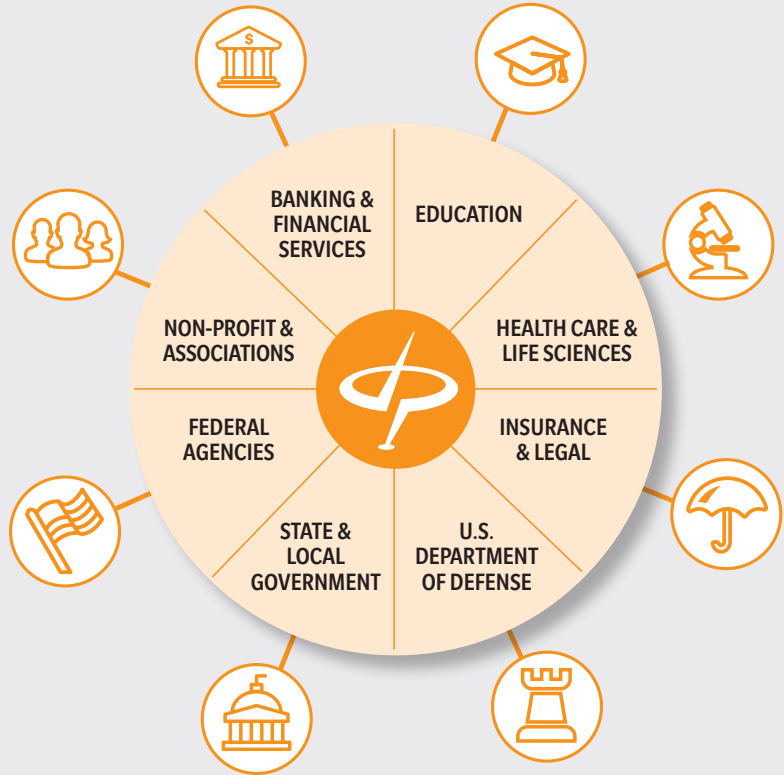
"DocPoint Solutions is not just a great technical resource, but also an expert when it comes to understanding both the objectives we hoped to achieve with our SharePoint site and the optimal content to populate it. These capabilities set DocPoint Solutions apart, as does the firm's ability to generate ideas on how to use our solution to best advantage."

— MAXINE GIVEN, CPA
Senior Director of Finance and Administration
The Fund for Johns Hopkins Medicine

OUR MARKETS

Offering Expertise in Your Industry

DocPoint possesses wide-ranging experience in virtually every business vertical serving federal, state and local governments, as well as private businesses and organizations of every size. DocPoint maintains a GSA Schedule Contract # GS-35F-0654W. On a daily basis, our solutions help our public sector clients economically obtain all the central management, governance and security controls they need while promoting information flow.



OUR PARTNER NETWORK

Aligning DocPoint Solutions with Technology Leaders

The DocPoint staff are technology experts, proficient in the capabilities of both current and emerging marketplace solutions. DocPoint also partners with some of the best firms in the industry to ensure our customers have access to additional tools and resources. Through our partner network, DocPoint can identify a range of vendor solutions to extend SharePoint's functionality, while meeting customer requirements and budgets.

