

MIGRATION

MAKE YOUR DATA WORK FOR YOU

When the time comes to migrate content from one platform to another, your team may face various challenges. Whether it's outdated infrastructure, aging hardware, or operating systems that are reaching their end of life, it's crucial to adapt to a more efficient and accessible platform. At DocPoint, we're here to help you navigate this transition smoothly.

Many businesses and agencies are embracing cloud solutions, while others prefer to remain with On-Prem systems. For On-Prem to On-Prem migrations, the process typically involves direct mapping of content. However, migrating from On-Prem to a cloud-based solution like Microsoft 365 requires careful planning due to differences in architecture.

The DocPoint team relies on **ShareGate** as its preferred migration tool. Beyond migration, we leverage its capabilities for provisioning, reporting, governance, permissions management, and administration. If you already utilize other migration tools or the Microsoft SharePoint Migration Tool, rest assured that our teams are experienced in these applications and can support you effectively.

Whatever your migration needs, the DocPoint team is ready to ensure a successful transition, allowing you to move forward with confidence.

Contact the DocPoint team at
info@DocPointSolutions.com
or **301.490.7725** for assistance
with your migration challenges.

We provide expertise in many different variations of migrating content.
Network drive to SharePoint On-Prem or SharePoint Online, SharePoint
On-Prem to On-Prem, SharePoint On-Prem to SharePoint Online.

THE DOCPOINT TEAM ENGAGES WITH 4 CORE PHASES



SEEK AND DISCOVER

Identifying content to be moved into the new platform. The migration presents an excellent opportunity to clean out outdated, inactive or irrelevant data, and we can help you ensure your new environment has all the data you need and nothing stale. We will document current business processes and needs in detail, enabling seamless implementation into your new destination. This is especially critical when moving to the cloud. We will create a migration plan once all documentation is complete. This plan serves as the schedule for moving your content.



ESTABLISHING ARCHITECTURE

Moving from On-Prem to cloud often includes some re-work on the architecture. We will help with splitting out Sub-sites to Site collections, permissions verification, user mapping and integration points with any other platforms.



MIGRATION OF CONTENT

Following the migration plan and with the architecture in place, we will support a bulk move of content. Monitoring logs and reviewing KPIs will identify potential errors or problems with the migrated content. We will work with you to review the migration results, and follow up with secondary/differential migrations. We will conduct further testing on automated tasks to ensure they are performing as designed in the new destination.



DECOMMISSION OF THE SOURCE

After your data is successfully moved and tested, we can help you disable the source platform, or set it to read only. Thus, following the migration, all changes and business processes will be executed in the new environment.

